

Date: 03/09/24

Ref No. : AIS/OC/2024-2025/0010

## **Subject: CBSE Registration for Classes XI Session – 2024-24**

Dear Parents,

Greetings of the hour!

You are requested to pay heed to the following points with regard to the documents submission for REGISTRATION IN CLASS IX/XI FOR THE SESSION 2024-2025 as per CBSE Board guidelines.

DATE	ACTIVITY	REMARKS
03.09.24	<ul style="list-style-type: none"><li>DISTRIBUTION OF REGISTRATION FORM</li></ul>	<ul style="list-style-type: none"><li>LINK OF THE G-FORM MENTIONED IN THE NOTICE.</li><li>HARD COPY OF THE REGISTRATION FORM WILL BE DISTRIBUTED BY THE CLASS TEACHER.</li></ul>
10.09.24	<ul style="list-style-type: none"><li>SUBMISSION OF THE HARD COPY</li><li>SUBMISSION OF THE GOOGLE FORM</li><li>SUBMISSION OF THE PHOTOGRAPH (SOFT COPY)</li></ul>	<ul style="list-style-type: none"><li>HARD COPY ALONG WITH ALL THE DOCUMENTS SHOULD BE SUBMITTED TO THE CLASS TEACHER ON OR BEFORE THE GIVEN DATE.</li><li>SOFT COPY AND PHOTOGRAPH TO BE MAILED TO THE CLASS TEACHER ON OR BEFORE THE MENTIONED DATE.</li></ul>
<p><b><u>FOR CLASS XI :</u></b> PHOTOCOPY OF THE DOCUMENTS REQUIRED ALONG WITH THE REGISTRATION FORM:</p> <ol style="list-style-type: none"><li>STUDENT'S CLASS X MARKSHEET.</li><li>STUDENT'S AADHAR CARD.</li><li>PARENTS AADHAR CARD</li><li>STUDENT'S CASTE CERTIFICATE (IF ANY).</li></ol>		

Soft copy of the photograph to be mailed to the respective class teacher with the format mentioned below:

**Points to be taken care of:**

1. Photo should be in full colour and of high quality to avoid any visible pixels.
2. Photograph should be in proper school uniform. (White shirt and tie)
3. No PT uniform is allowed.
4. Head should be positioned directly facing camera, centred and compose image.
5. Photo should capture from slightly above top of hair to middle of chest.
6. Have a natural expression - smiling is allowed.
7. Subject (candidate) is in clear focus and distinguishable from the Background.
8. White Solid colour background should be there.
9. Eyes must be open and looking at the camera. Glasses must not be tinted unless worn daily for Medical purposes.
10. The individual's full face must be clearly visible.
11. Name under the photograph should be mentioned in CAPITAL LETTER.
12. Date should be given as **10/06/2024** below the photograph. (Adhere by the Format dd/mm/yyyy)
13. The size of the photograph should be below 2 MB.
14. Sample of the photograph is given above for the reference.



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**Points to be noted:**

- CBSE Registration process shall begin with filling up a Google form and the hard copy of the form entailing the details required by CBSE given by the class teacher.
- **Google form link for Class XI** for filling -up the details : <https://forms.gle/q5sEeRvuDvwmtwywd9>
- **FILLING OF THE DETAILS** should be completed by 10<sup>th</sup> September 2024.
- Parents are requested to fill and check the details meticulously before submitting the form.

Looking forward to your kind cooperation.

Thanks & Regards,

Principal

Asian International School